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TOWN OF ANDOVER, MASS

<u>Town of Andover Meeting Notice</u> <u>375th Anniversary Committee</u> Thursday, March 11, 2021 at 2:30 PM

- 1. Call to Order
- 2. Introductions of Committee Members
- 3. Elect Officers (Chair and Clerk)
- 4. General Discussion
- 5. Discuss Next Steps
- 6. Confirm future meeting dates
- 7. Adjourn

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Andover 375th Anniversary Committee will be conducted via remote participation to the greatest extent possible. For this meeting, members of the public who wish to watch the meeting may do so in the following manner: Government Channel on Andover TV Comcast Channel 22 and Verizon Channel 45.

Members of the public who wish to ask a question on particular agenda items during the meeting can do so by emailing Ann Ormond at ann.ormond@andoverma.us. Residents are encouraged to email their questions ahead of the meeting, however, staff will be available to present the Committee with questions received during the meeting. Please include your name and address with your question.

Every effort will be made to ensure that the public can adequately access the proceeding in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.